# [Insert Family Name]'s Home Safety Plan



The Secure Community Network (SCN), a nonprofit 501(c)(3) organization, is the official homeland security and safety initiative of the organized Jewish community in North America. Founded in 2004, under the auspices of The Jewish Federations of North America and the Conference of Presidents of Major American Jewish Organizations, SCN serves as the central organization dedicated exclusively to the safety and security of the American Jewish Community, working across 146 federations, 50 partner organizations, over 300 independent communities as well as with other partners in the public, private, non-profit and academic sectors. SCN is dedicated to ensuring that Jewish organizations, communities, as well as life and culture can not only exist safely and securely, but flourish.

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### **Household Member Information**

| Name | Birthdate | Cell Phone<br>Number | Work/School Name | Work/School<br>Phone Number |
|------|-----------|----------------------|------------------|-----------------------------|
|      |           |                      |                  |                             |
|      |           |                      |                  |                             |
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|      |           |                      |                  |                             |
|      |           |                      |                  |                             |
|      |           |                      |                  |                             |

| Pet Type | Name | Microchip/License<br>Number | Color |
|----------|------|-----------------------------|-------|
|          |      |                             |       |
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|          |      |                             |       |
|          |      |                             |       |

## **Helpful Tips**

- Encourage immediate family members to memorize each other's Social Security Numbers (SSN) as they may be required in an emergency such as medical treatment.
- Another option is to store immediate family members SSN in a secure, password protected app.

# **Important Contacts**

| Emergency Contacts   |                      |  |  |  |  |  |  |  |
|----------------------|----------------------|--|--|--|--|--|--|--|
| Local Contact:       | Local Contact:       |  |  |  |  |  |  |  |
| Home Phone:          | Home Phone:          |  |  |  |  |  |  |  |
| Cell Phone:          | Cell Phone:          |  |  |  |  |  |  |  |
| Out-of-Town Contact: | Out-of-Town Contact: |  |  |  |  |  |  |  |
| Home Phone:          | Home Phone:          |  |  |  |  |  |  |  |
| Cell Phone:          | Cell Phone:          |  |  |  |  |  |  |  |

| Medical         |                 |  |  |  |  |  |  |  |
|-----------------|-----------------|--|--|--|--|--|--|--|
| Primary Doctor: | Primary Doctor: |  |  |  |  |  |  |  |
| Phone:          | Phone:          |  |  |  |  |  |  |  |
| Eye Doctor:     | Dentist:        |  |  |  |  |  |  |  |
| Phone:          | Phone:          |  |  |  |  |  |  |  |
| Specialist:     | Specialist:     |  |  |  |  |  |  |  |
| Phone:          | Phone           |  |  |  |  |  |  |  |
| Pharmacy:       | Vet:            |  |  |  |  |  |  |  |
| Phone:          | Phone:          |  |  |  |  |  |  |  |

| Insu               | rance              |  |  |  |  |  |
|--------------------|--------------------|--|--|--|--|--|
| Homeowners/Rental  | Auto Insurance     |  |  |  |  |  |
| Insurance Company: | Company:           |  |  |  |  |  |
| Policy Number:     | Policy Number:     |  |  |  |  |  |
| Phone Number:      | Phone Number:      |  |  |  |  |  |
| Primary Medical    | Secondary Medical  |  |  |  |  |  |
| Insurance Company: | Insurance Company: |  |  |  |  |  |
| Policy Number:     | Policy Number:     |  |  |  |  |  |
| Phone Number:      | Phone Number:      |  |  |  |  |  |
| Vision Insurance   | Dental Insurance   |  |  |  |  |  |
| Company:           | Company:           |  |  |  |  |  |
| Policy Number:     | Policy Number:     |  |  |  |  |  |
| Phone Number:      | Phone Number:      |  |  |  |  |  |

# **Medical Information**

| Person's Name | Medical Condition(s) | Medication(s) | Dosage | Frequency |
|---------------|----------------------|---------------|--------|-----------|
|               |                      |               |        |           |
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# **Important Accounts**

| Account Type | Housing Institution | Account Owner(s) | Contact Information |
|--------------|---------------------|------------------|---------------------|
|              |                     |                  |                     |
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### **Helpful Tips**

- Add your spouse, partner, and/or children to any of your accounts. Doing so will ensure that should something happen to you during an emergency, they will have access to your accounts.
- Consider storing account numbers in a secured, password protected app on your mobile device so that you can access them anytime, anywhere during an emergency.

# **Important Documents**

| Document Name               | Location | Last Updated | Additional Information |
|-----------------------------|----------|--------------|------------------------|
| Financial Power of Attorney |          |              |                        |
| Medical Power of Attorney   |          |              |                        |
| Will                        |          |              |                        |
| Trust                       |          |              |                        |
| Property Deed(s)            |          |              |                        |
| Vehicle Title(s)            |          |              |                        |
| Birth Certificate(s)        |          |              |                        |

### **Helpful Tips**

- Consider storing all important documents in a central location such as a fireproof safe and make sure everyone in your household knows where they are located.
- Another way to ensure you have access to important documents whenever needed is to make copies and store electronically. You should secure and password protect any document with sensitive information.

## Stay In—Shelter-in-Place Locations

Examples of when to use these locations:



Tornadoes/High Winds



**Thunderstorms** 



### Tips for Picking a Sheltering Location

- 1. Stay away from windows and skylights.
- 2. An ideal location is "down and in"—on the lowest floor of your house (preferably the basement) and toward the center of the house EXCEPT during a hazardous material incident.
- 3. For a hazard material incident, find a room with limited openings (doors, windows, vents) at or above ground level as chemicals may be heavier than air and seep into the basement.
- 4. A smaller room is better than a larger room. Smaller rooms have walls that are closer together and will provide more structural reinforcement should anything fall.

| Shelter Locations   |
|---------------------|
| Primary:            |
|                     |
|                     |
| Secondary:          |
|                     |
|                     |
| Tertiary:           |
|                     |
|                     |
| Hazardous Material: |
|                     |
|                     |

# **Get Out—Evacuation/Reunification Locations**

Examples of when to use these locations:







Hurricane



Certain Hazardous Material Incidents

## Tips for Evacuation/Identifying Reunification Locations

- 1. Pick familiar locations
- 2. Identify at least primary and secondary evacuation routes

|             | Reunification Locations |         |                                 |  |  |  |  |  |  |  |
|-------------|-------------------------|---------|---------------------------------|--|--|--|--|--|--|--|
|             |                         | Address | Detailed Description/Directions |  |  |  |  |  |  |  |
|             | Primary                 |         |                                 |  |  |  |  |  |  |  |
| Onsite      |                         |         |                                 |  |  |  |  |  |  |  |
| Ö           | Secondary               |         |                                 |  |  |  |  |  |  |  |
| In Town     | Primary                 |         |                                 |  |  |  |  |  |  |  |
| In To       | Secondary               |         |                                 |  |  |  |  |  |  |  |
| Town        | Primary                 |         |                                 |  |  |  |  |  |  |  |
| Out of Town | Secondary               |         |                                 |  |  |  |  |  |  |  |

# **Home Layout**

| Draw a map of each floor of your home and mark the following:  ☐ Windows and Doors ☐ Two ways out of each room (could be door or window) ☐ Donsite Reunification Sites ☐ Locations of important items such as your go kit or fire extinguishers |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |          |
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|   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |          |

### **General Tips**

# Flood · Move to higher ground If you must evacuate:

- o Move essential items to highest floor o Turn off utilities and disconnect electrical appliances
- o Do not walk through moving water
- O Do not drive through flooded areas

### Severe Storm

- Move indoors or inside a vehicle
- Secure outdoor objects
- · Close exterior doors
- Close blinds and curtains
- Avoid showering and bathing
- · Avoid using corded phones unless necessary
- Unplug appliances and electrical items such as computers to protect them from power surges

#### Tornado

#### If you are inside a structure:

- o Go to pre-determined shelter location within the structure
- If you are in a vehicle, trailer, or mobile home:
  - o Evacuate immediately and go to the lowest floor of a pre-identified nearby building or shelter
- If you are outside with no shelter:
  - O Lie flat in a ditch or depression with your hands over your head

#### Hurricane

- Secure your home and outdoor objects
- If instructed to do so, turn off utilities
- Fill bathtubs and other large containers with water

#### · Evacuate if you:

- o Are instructed to do so
- o Live in a mobile home or temporary structure
- Live in a high-rise building
- Live on or near the water (coast, river, inland waterway) or on a floodplain
- o Feel unsafe

#### • If you cannot evacuate:

- o Close all interior doors
- Secure external doors
- Keep curtains and blinds closed
- o Move to a small room that is "down and in"
- O Lie on the floor under a sturdy object such as a table

#### Winter Storms and Extreme Cold

- Wear several layers of loose fitting, lightweight, warm clothing
- Wear mittens/gloves, hat, and cover your mouth with a
- Avoid overexertion when shoveling

#### · Signs of frostbite:

- o Loss of feeling in extremities
- White or pale coloring of extremities

#### Signs of hypothermia:

- Uncontrollable shivering
- o Memory loss
- o Disorientation
- o Incoherence
- Slurred speech
- Drowsiness/Exhaustion
- Drive only when necessary

#### **Extreme Heat**

- Stay indoors and limit sun exposure
- If air conditioning in unavailable, go to the lowest floor
- Drink plenty of water
- Dress in loose-fitting, lightweight, and light-colored clothes

#### · Signs of heat exhaustion:

- Heavy sweating
- o Cool, pale, or flushed skin
- Weak pulse
- o Fainting/dizziness
- o Nausea/vomiting
- Exhaustion
- o Headaches

#### Signs of heat stroke:

- High body temperature (105 F+)
- o Hot, red, dry skin
- o Rapid, weak pulse
- o Rapid, shallow breathing
- Unconsciousness

#### Earthquake

#### • If Indoors:

- o Take cover under something sturdy or against an interior wall
- o Stay away from windows and doors or anything such as a light fixture - that could fall
- o Hold on!

#### · If outdoors:

- o Stay put
- o Move away from anything that could fall on you such as buildings or utility wires

#### **Hazardous Material Incident**

- If told to do so, evacuate immediately
- . If told to stay indoors:
  - o Close and lock all doors and windows
  - o Close vents and fireplace dampers
  - o Turn off air conditioner
  - o Shelter in an above ground room with the least number of openings
    - Seal each door, window, and vent with plastic sheeting and duct tape
- If outside:

#### • If driving:

- o Stop as soon as it is safe to do so
- o Do not exit the vehicle
- Do not stop under bridges, overpasses, trees, utility wires, etc.

#### • If trapped under debris:

- o Do not move; you will kick up dust and debris
- Cover your mouth with either your clothing or a handkerchief
- o Tap on a pipe or wall to alert rescuers.
- If a whistle is available, you may use that. However, avoid yelling if at all possible because you may inhale dust and debris

Stay upstream, uphill, and upwind

#### • If in a car:

- o Find shelter in a permanent building if possible
- If finding shelter is not possible, keep car windows and vents closed. Do not turn on air conditioner or heat.

#### Wildfire

- Shut off gas at the meter
- · Seal attic and ground vents
- Connect garden hoses to outside taps.
- Place lawn sprinklers on the roof and wet roof
- Wet or remove shrubs within 15 ft of your residence
- Open fireplace damper and close fireplace screens
- Close windows, vents, doors, and blinds. Remove flammable drapes and curtains
- Close interior doors and windows
- Place valuables that will not be damaged by water in a pool or pond
- Back car into the garage or in an open space facing the direction of escape

#### **Targeted Anti-Semitic Act**

- Immediately report any targeted anti-Semitic act such as vandalism, harassment, or physical harm to local law enforcement
- Report any targeted act to the Secure Community Network Duty Desk (<u>DutyDesk@securecommunitynetwork.org</u> or 844-SCN-Desk (844-726-3375))
- Document any evidence of the crime
- If you have a home security camera system, review the footage and/or provide to local law enforcement