



The Jewish Federation
OF GREATER WASHINGTON

Position : Director, Innovation
Department : Innovation and Strategy
Reports to : Chief Impact Officer
Date : June 2019

Organizational Vision, Mission, and Function:

The Jewish Federation of Greater Washington is an innovative, mission-driven non-profit organization dedicated to creating a welcoming and inclusive Jewish community for all. Federation identifies and meets community needs to create a strong local Jewish community and strengthen our connection with Jews in Israel and around the world. Federation partners with more than 60 local, national and international agencies to offer innovative programs and services to all who need and want them. We deliver measurable impact with immeasurable heart.

Position Overview:

The Director, Innovation has an entrepreneurial spirit! Playing a key role in executing the priorities outlined in the strategic plan, this role is critical to achieving our organizational goals. This brand-new role will bring to life the strategic plan by sourcing new ideas, managing the community recommendation process, and evaluating the impact of innovation in the community. The Innovation Director serves as a conduit between new and existing programs, leaders, community members, and internal/external stakeholders. Day-to-day, you will provide consultative support to agencies, organizations, schools, and institutions and will drive innovative and high impact solutions that will create a vibrant, open, and inclusive Jewish community. Key to this role is an understanding of fundamental business planning, facilitation, and program measurement and evaluation tools to design innovative approaches and offerings to advance JFGW's portfolio and meet our diverse community needs.

Primary Responsibilities:

- Leads end-to-end project lifecycle for fields of interest priority areas and taskforces, including, but not limited to: Northern Virginia, NextGen, Adult Learning, and Israel
 - Manages convening and collaborating with partner and non-partner providers
 - Designs request for proposal and program evaluation process
 - Organizes and tracks all proposals and funded programs
 - Serves as the JFGW expert for proposal responses and processes, as they relate to Strategic Planning, Allocations, Fundraising, and Marketing
- Develops and delivers reporting tools and collateral in (often in partnership with Marketing and Fundraising) to communicate the impact of field of interest investments/programs
- Researches and tracks innovative and high impact solutions across different communities to:
 - Identify new possibilities and new programs to benefit our community
 - Provide insight into how the portfolio strategy is, or is not, meeting changing community needs based on our community study, survey data, and program performance metrics
 - Support the assessment of current product offerings and identify gaps between

- community needs and current investments/programs
- Ensure programs meet and align with our organizational goals and strategic plan in order to maximize appeal to stakeholders across all community segments

Qualifications:

- Experience with project management, business planning, and evaluation
- Demonstrated leadership and management abilities and a track record of creating processes to support accountability while creating high performing, result oriented teams
- Strong ability to build consensus and facilitate collaboration and problem-solving
- Ability to challenge ideas and to enthusiastically debate in the spirit of reaching consensus
- Diagnose and assess community needs and underlying issues to construct solutions that drive intended outcomes
- Demonstrated ability to plan, prioritize, coordinate, and manage multiple projects
- Strong business acumen, strategic insight, and interpersonal savvy to work collaboratively
- Ability to leverage data as part of the decision-making process
- Excellent communication, critical thinking, and problem-solving skills
- Minimum of 5 – 8 years of experience in business, program/project management, consulting
- Experience responding to and crafting proposals and/or responses strongly preferred

To apply for this exciting opportunity, please send a cover letter and resume to JOBS@SHALOMDC.org using subject line “INNOVATION DIRECTOR FY20”.