



JOB DESCRIPTION

Position : Chief Impact Officer
Department : Strategic Planning & Allocations
Reports to : Chief Executive Officer
Date : FY19

Organizational Vision, Mission, and Function:

The Jewish Federation of Greater Washington is an innovative, mission-driven non-profit organization dedicated to building a vibrant, welcoming and inclusive Jewish community. Partnering with more than 60 local, national and international partners, Federation articulates a clear vision for Jewish life and brings together resources of all kinds in pursuit of that vision.

Working with the Chief Executive Officer and volunteer leadership, the Chief Impact Officer (CIO) sits on the Management Team and is the senior executive responsible for leading the effort to achieve strategic and programmatic outcomes for the Jewish Federation of Greater Washington in partnership with the Fundraising Team. The CIO will lead a team comprised of approximately 20 professionals in all areas of programmatic strategy including human services, Jewish learning, Israel and Overseas and community engagement. The CIO will be responsible for leading the relationships with partner organizations, synagogues, day schools, new potential partners, and other local, national and international organizations with whom the Federation works towards the accomplishment of the community vision and goals. The CIO in partnership with the FRD leadership will be responsible for conceiving and implementing donor educational offerings, site visits, innovative and collaborative grant making programs. The CIO will be responsible for achieving all programmatic goals for the organization and will serve as the primary, programmatic strategist for the Federation alongside the CIO.

The Jewish Federation of Greater Washington is in the process of re-envisioning its role and impact within the Jewish community and beyond. Under the leadership of its CEO, Gil Preuss, the Federation is undertaking a comprehensive strategic planning process that will ask core questions as to the vision and mission of the Jewish Federation in Greater Washington as well as programmatic strategic priorities. The CIO will be a key partner in the development and implementation of this new vision for the Federation and the community. This person will play a critical role in strengthening the

Federation's overall presence and impact in Greater Washington by serving as a key resource and thought leader within the community with both local and national organizations.

This person will also help envision and guide the strategic direction for the Department of Strategy and Planning at the Federation and develop operating models to achieve organizational goals, including those set out by the strategic plan. The CIO must lead a dynamic and proactive department in ensuring the accomplishment of the stated community vision in partnership with team members, volunteers and community organizations.

Essential Functions:

- Serve as a strong content and strategy leader and resource throughout the greater Washington Jewish community with both local and national organizations
- Serve as the organizational and content leader for the Department of Strategy and Planning
- Work as a member of the Federation Management Team and partner with others to achieve overall organizational goals
- Create, implement, oversee and ensure the effectiveness of all components of the Department of Strategy and Planning including team member, volunteer, grant and allocation structures, to support the strategic plan and evolving programmatic models, including increased integration with Financial Resource Development and Marketing and Communications program evaluation and budgeting
- Lead a change process, guiding team members and volunteers in implementing a new culture of, and approaches to, strategy development, agency relations, support of our fundraising endeavors, education for our fundraising teams and resource allocations
- Manage relationships with primary partner organizations, synagogues, day schools as well as other beneficiaries both local and overseas and strengthen collaboration efforts towards an integrated strategy
- Partner with Financial Resource Development (FRD) and the Federation Endowment Fund on specific solicitations, donor education and site visits
- Partner with FRD on strategy with local, national and international foundations designed to increase support for strategic priorities and create reporting mechanisms to support these endeavors
- Develop a strategic measurement system to increase short and long-term effectiveness of funded strategies and shape allocation decisions
- Oversee and manage the departmental budget and allocations
- Develop and mentor team members for future growth and leadership
- Foster a culture that makes the Federation a workplace of choice
- Build a collaborative and outcome focused department
- Other duties as assigned with or without accommodation

Minimum Requirements:

Education:

- Master's Degree or other similar degree preferred

Experience:

- Minimum 10-15 years of senior level management experience and progressively responsible experience
- Proven track record in managing team members and budgets

Skills/Competencies:

- Experience in the planning and successful implementation of complex programmatic and strategic initiatives
- Knowledge of the key issues facing the Jewish community including prior engagement / leadership in Jewish organizations
- Demonstrated ability to work effectively with prominent volunteers, providing them with support and guidance; the intellectual depth, maturity, wisdom and discretion to garner their trust
- Ability to understand financial reports, oversee the preparation and monitoring of budgets; analyze grant proposals; and oversee program and agency evaluation processes
- Experience as a member of a collaborative senior management team
- Team leader with the ability to attract and retain highly qualified professional team members and to provide mentoring and opportunities for growth to their team
- Management experience in a complex organization along with a successful track record in multi-constituency, consensus-driven cultures
- Flexible and creative person who thrives in a dynamic, entrepreneurial setting
- Deep appreciation for and an ability to articulate powerfully the values and vision of the Federation
- Strong organizational, communication and implementation skills
- Ability to attend multiple evening events including both Federation and community functions

Please apply by sending your cover letter and resume to jobs@shalomdc.org and use job code: SPACIO in subject line.