



**INITIATIVE IN CONGREGATIONAL EDUCATION (I.C.E.)  
SCHOOL OVERVIEW FORM 2018-2019**

**This form must be submitted by October 12, 2018 to meet the grant requirements.**

School:		Education Director:	
Mailing Address:			
Telephone:		Fax:	
School Board/Education Committee Chair:		Email:	
Congregational Rabbi:		Email:	
Congregational President:		Email:	

**SCHOOL STATISTICS**

<b>I. Number of member families/units in the congregation:</b>	
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**II. School Enrollment 2017-2018 (please total the number of students)**

Grade	Number of Students	Tuition	Days per Week	Number of Classes In Grade	Total Contact Hours	Comments (e.g., combined program, etc.)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
<b>TOTAL:</b>						

### III. School Budget Information

A. Total School Budget:			
Is this an increase or decrease from last year?		By what percentage?	

B. Percentage of budget for teacher salaries (excluding senior staff):			
Is this an increase or decrease from last year?		By what percentage?	

C. Percentage of budget for school administration (Education Director's salary, other office staff, office expenses, etc.):			
Is this an increase or decrease from last year?		By what percentage?	

D. Percentage of budget for educational materials (books, A/V, IT, etc.):			
Is this an increase or decrease from last year?		By what percentage?	

E. Percentage of budget for educational enrichment (speakers, etc.):			
Is this an increase or decrease from last year?		By what percentage?	

F. Percentage of budget for professional development:			
Is this an increase or decrease from last year?		By what percentage?	

G. Number of scholarships granted:	
Total amount allocated through scholarships:	

Comments:
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### IV. Faculty Information

A. Total number of teachers:					
B. Breakdown (duplicated number expected):					
K-2		3-7		8-12	
Music					
Art					
Special Needs					
Other					

**EDUCATIONAL ADMINISTRATION**

*For all multiple-choice questions, check all answers that apply.*

**A. Senior Staff**

How often does the congregation's senior staff meet to discuss educational issues?  
 Weekly  Bi-Monthly  Monthly  Other: \_\_\_\_\_

In addition to you, who attends these meetings? (check all that apply)  
 Rabbi(s)  Youth Educator  Family Educator  Early Childhood Dir.  
 Cantor  Executive Director  Additional school staff  Other: \_\_\_\_\_

In what other ways does staff work together? (check all that apply)  
 Rabbinic input into school  Cantor bar/bat mitzvah tutoring  
 Youth Group/School Coordination  Adult/School/Family Education coordination  
 Rabbi as class teacher  Other: \_\_\_\_\_

**B. Family Education**

The congregation  does /  does not have regular family education programs.

The congregation  does/  does not have a family educator.

The family educator is also:  the Youth Director  the Education Director  
 Other: \_\_\_\_\_

**C. Youth Group/Informal Education**

The congregation has youth groups for grades:  
 3-5  6-8  9-12  Other: \_\_\_\_\_

The youth group and school programs are:  
 Very integrated  Occasionally integrated  Not at all integrated

**D. Early Childhood Education**

The congregation has an early childhood program for the following ages/grades:  
 Ages Birth-2  Ages 2-4  Grades K-2

The early childhood program and school are:  
 Very connected  Occasionally connected  Not at all connected

They are connected in the following ways:  
 Joint family programs  Fluid curriculum  Shared teachers  Other: \_\_\_\_\_

What percentage of preschool families enroll in the congregational school? \_\_\_\_\_

**E. Teacher Training**

The congregation utilizes the following types of teacher training:  
 Staff planning meetings  Speakers/In-services  Mentorship  Paid planning  
 Other: \_\_\_\_\_

Frequency:  Monthly  Quarterly  Annual  Other: \_\_\_\_\_

**F. Role of Lay-Leadership and Volunteers**

The school  is /  is not governed by a functioning lay committee.

The committee meets  monthly  every other month  Other: \_\_\_\_\_

The committee:  Sets policy and vision of school  Fundraises  
 Helps in classrooms  Other: \_\_\_\_\_

The Committee  is /  is not directly represented on the congregation's Board of Directors.

**COMMUNITY PARTNERSHIPS**

A. Does your congregation participate in the Jewish Social Service Agency (JSSA) Synagogue Liaison Program? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, does the school benefit? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please describe how, if appropriate:

B. Do you work with other Jewish Federation partner agencies throughout the year (i.e. JCCs, JFGH, JSSA, JCRC)? <input type="checkbox"/> Yes <input type="checkbox"/> No
If so, how?

**SCHOOL OVERVIEW FORM DEADLINE IS OCTOBER 12, 2018  
TO MEET THE GRANT REQUIREMENTS.**

**Please print and save a copy of this document for your records.**

Please submit this document electronically to Emily Mathae, [ICE@shalomdc.org](mailto:ICE@shalomdc.org),  
and to Barry Krasner, [barry.krasner@shalomdc.org](mailto:barry.krasner@shalomdc.org).

**THANK YOU!**